Sprint (This report is based on one single sprint that we have started with and not the entire scrum)

**Section 1 - Meta information**

**Team:** Our team “PentaUnity” consists of 5 members: Iliana Hagen (Scrum Master), Christoffer Castellan, Ali Abdullahi Abdi, Camilla Leinsvang and Preben Heika. We are working on the Capstone project (USN Start).

**Sprint number:** Sprint 1

**Schedule:** 1 Week (26.02.2024 – 04.03.2024)

**Section 2 – Sprint planning note**

**2.1. Sprint goals**

In this sprint, we try to allow all customers to navigate easily through the website with a clear and clean design (Universal Design).

**2.2. Definition of done**

- The sprint has been checked and fixed.

- The backlog and scrum have been updated.

- The sprint has been checked and reviewed for the last time.

- The work is approved by all the members.

- The team members are ready to move on to the next sprint.

**2.3. Sprint backlog items**

|  |  |  |  |
| --- | --- | --- | --- |
| **User Id** | **User Item description** | **Size Estimation** | **Customer value** |
| U01 | As a customer, I can easily arrange a membership for me and my team. | 5 | High |
| U02 | As a startup staff member, I want to see clearly what the facility has to offer. | 13 | Medium |
| U03 | As a friend it was easy to browse the website using my mac-book. | 11 | Low |
| U04 | As a granddaughter, the website is easily accessible for both me and my grandpa. | 8 | Medium |
| U05 | Create an easy to use & read interface with focus on universal design | 21 | High |

**2.4. Kanban management board**

Et bilde som inneholder tekst, skjermbilde, programvare, Multimedieprogramvare

Automatisk generert beskrivelse

We use the kanban management board to keep track of all our assignments and keep our milestones in track. To keep track of all our sprints targeted towards the project, we constantly update our scrum as we go.

We find that having two separate places as it gives us a better overview of what we must do, what we are finished with and what we are currently working on. This way, we can stay updated and never miss a milestone or sprint.

We included this because so there isn’t any confusion when it comes to what we have in our kanban board as the reason why the main project isn’t included.

**Section 3 – Sprint Review note**

**3.1. Reflective summary**

Our sprint focused mainly on the design and planning of the final result (the website – Capstone project).

Participants: Iliana, Christoffer, Preben, Ali, Camilla

Meeting duration, location: 3 hours, School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item Id** | **Item description** | **Estimation** | **Status** | **Demo** |
| **U01** | As a customer, I can easily arrange a membership for me and my team. | 5 | Untouched | No |
| **U02** | As a startup staff member, I want to see clearly what the facility has to offer. | 13 | Ongoing | Yes |
| **U03** | As a friend it was easy to browse the website using my mac-book. | 11 | Ongoing | No |
| **U04** | As a granddaughter, the website is easily accessible for both me and my grandpa. | 8 | Started | No |
| **U05** | Create an easy to use & read interface with focus on universal design | 21 | Ongoing | Yes |

**3.2. Customer feedback**

As we are still planning and designing the project, we can’t launch any demos or correct a lot of things as it is at the moment. But as we stand now, we are coming to an understanding and agreement on how we will progress and how the project will be set up.

Story U01: Creating an easy to adjust membership plan for a single person or a group, with easy and secure payment options are a high priority, that will help customers feel safe about support us.

Story U02: We have written and discussed what we will include in the about us section, but it has not yet been added. Therefore, it is still ongoing.

Story U03: The story was a bit unclear, but we have kept in mind that it will be fit to use on all devices.

Story U04: As it isn’t of high value, we are doing our best at designing a clean and easy to understand website that makes it easy for elderly and people with disabilities but will speak with the customer to get more specific details on what we should include.

Story U05: Create a website where the choice of font & colour does not make it harder for people with impaired or reduced eyesight to navigate and use the site.

**Section 4 - Retrospective meeting note**

**Participants:** Iliana, Christoffer, Ali, Camilla, Preben

**Meeting duration & location:** 1-2 hours,Discord (Online)

**Start doing:**

* Start using Trello to keep the project and each sprint organized so all the team members have a good overview over what need to be done.
* Using ChatGPT & DALL E to get design ideas and inspiration for future design.

**Stop doing:**

* Stop procrastinating when it comes to different sprints and assignments.
* Not communicating as often as we should as a team as this can lead to miscommunications and delays.
* Stop having last minute meetings or planning them late in the day.

**Continue doing:**

* Keep updating and using the Kanban board in GitHub to have control over what tasks needs doing and what is done & ready for review.
* Keep getting user feedback during development and continuing to design in line with the user stories.